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1 February 1982

MEMORANDUM FOR: Executive Director

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Long-Range Space Planning

1. We have been worrying with the problem posed in [] paper and find no easy solution. We have no trouble with John's assumptions except that many of us doubt that we will ever see the [] positions. Nevertheless, we must plan for them in case they are approved through the budget process. []

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2. It appears that it would not be in our interest to go back to the National Capital Planning Commission (NCPC) to resize the building at this time. The "political" whiplash which might result in resizing the new building for an [] positions, at this time, could end up subverting the whole project. As you know, we have two more appearances before NCPC in the future and it is not unreasonable to consider some additional square footage for machine space at a later date. Our big stumbling block is traffic; parking could be handled by a larger parking garage. I do not see how we can meet all of our future space requirements if the Capabilities '85 additions are realized without coming to the decision that we will need another permanent outlying building other than []. As you will note in the attachment prepared by [] we have a shortfall of 33,530 square feet which he has stated could be recovered from machine space. We should plan, however, on the possibility of another permanent building off the compound for some component such as OTE, OSWR, OED, etc. Under this proposal, there would be no intention of that unit ever being housed at Headquarters. We are currently working on a proposal for leasing another outlying building to take care of the overflow while awaiting the new building. This new outlying building should be strictly temporary with minimum expenditures for security, communications, and data processing. Any augmenting of our new building should be provided [] where the expensive add-ons are in place. []

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3. Since this is a serious problem, we will give it the attention it deserves and will keep you advised. []

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[]
Harry E. Fitzwater

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